

Instructions for papers, presentations and posters

RAMIRAN 2010

Dear Authors

The following instructions should help you to edit and submit your paper, poster and Power-point presentation for the 14th RAMIRAN Conference 2010.

Remember that ALL the presentations, oral and poster will be published in the book of the Conference (with ISBN), and distributed amongst all participants.

You should use the template and upload your paper

In order to have your work published in the book you must submit your **4 pages paper (maximum)** before the 30th March 2010, and complete your registration and payment online. If you need assistance, please contact us to: ramiran@ramiran2010.net, or +351213155135

Preparation of your paper

Please see the additional document Instruction for authors RAMIRAN 2010 .	
Manuscript	In good English using MS Word for PC up to Version XP or 2003 and the spell check function
Deadline for full paper	30th March
File size and upload	Max. 8 Megabyte.
Page size and margins	Up to 4 pages DIN A4, Margins inside 2,5 cm, outside 2,0 cm, top/bottom 2,5 cm
Standard text format (One blank line after paragraphs)¶¶	Size 10 pt Times New Roman, line spacing Multiple at 1.15, Full justification, single column, separate chapters with one blank line.
Headers, footers, page numbers	Please do not use headers, footers and page numbers.
Colours	Text in black Figures, pictures and tables in black
Structure and headlines	Chapter designation must be used in the following order - partly numbered: (TITLE) (Author/s) Affiliations Contact of author responsible for mailing communication 1 Introduction 2 to e.g. 4>> your specific paper headlines 5 Conclusion Acknowledgements References
TITLE OF PAPER (One blank line 17pt after the title)¶¶	Times New Roman 17 pt in CAPITAL letters, bold, max. 100 characters including spaces, align centre, line spacing 1
Author/s	Name of the author/s Times new roman 11 pt bold, aligned centre. Family name followed by first name initials with full stop and comma before a second author

<p>Affiliation (No blank line after the name(s) of the author(s))¶</p>	<p>Address details of all the authors Times new roman 11 pt, aligned centre. Institution, postal address and country. Phone and email of the author to whom all correspondence should be addressed</p>
	<p>Leave one blank line Times new roman 11 pt size after affiliations and contacts</p>
<p>Headings (Separate the last paragraph from the heading by one blank line 10pt. No blank line after headings) ¶</p>	<p>¶ HEADING FIRST LEVEL (1) (Times new roman 11pt capital letters, bold, tab 1.5 cm, move-in 1.5 cm) Text, text, text, text, text , text, text, text in Times new roman 10 pt. Second and next paragraphs at tab 1.5 cm</p> <p>¶ No blank line between text and heading second level</p> <p>Heading second level (1.1) (Times new roman 11pt bold, tab 1.5 cm, move-in 1.5 cm) Text, text, text, text, text , text, text, text in Times new roman 10 pt. Second and next paragraphs at tab 1.5 cm</p> <p>Leave one blank line before the next heading first level</p>
<p>Figures and tables</p>	<p>Leave one blank line between text and each figure or table. Times new roman 10 pt.</p> <p>FIGURE 1 Alignment justified, figure hole page width 16cm if possible Title below figure Times new roman 10 pt bold, alignment left, tab at 2cm, first line hangs by 2 cm Insert all figures, graphs and photos in <u>good quality</u> (in JPEG, TIFF, Bitmap, MSExcel or Powerpoint format) in the body of the manuscript, in the grey box.</p> <p>TABLE 1 Alignment justified, table hole page width = 16 cm Title above Times new roman 10 pt bold, alignment left, tab at 2cm, first line hangs by 2 cm Table text: Times New Roman 10 pt if possible with bold fonts in the description lines of columns/rows. Do not include MS Excel tables.</p> <p>Leave one blank line after each figure and table, before next text</p>
<p>Listings</p>	<p>Text (Times New Roman 10 pt, line spacing 1.15) – Hyphen – alignment left, move-in 0.5 cm, tab 1.0, 1st line hangs by 1.0 cm</p>
<p>Formulae & equations</p>	<p>Align on the left with standard text size. Formula and equations should be set by text or a standard Formula-Editor for instance from Microsoft</p>
<p>ACKNOWLEDGEMENTS</p>	<p>When applicable. Times new roman 10 pt justified.</p>
<p>REFERENCES (Text = Time New Roman 10pt with justified alignment, first line hangs by 1 cm)</p>	<p>Use Times New Roman 11pt capital letter in bold for the unnumbered headline of the List of References at the end of the manuscript. It includes an alphabetical list of the authors and the year of publication.</p> <p>Please see below some examples for the references to books, journals,</p>

	<p>proceedings and a website.</p> <p>Book chapter ex: (letter size 10 pt, regular)</p> <p>Pires S O, Cordovil C M d S, Ferreira L 2008. Use of digested and co-digested pig slurry in maize crop grown in a sandy loam soil. In: <i>Potential for simple technology solutions in organic manure management</i>. Koutev V. et al. (eds.). 13th Int Conf Europ Coop Res FAO ESCORENA Network on recycling of agricultural municipal and industrial residues in agriculture Ramiran'08. Albena, Bulgária. pp. 270-272</p> <p>Scientific journal paper ex: (letter size 10 pt, regular)</p> <p>Rahn C, S De Neve, B Bath, V Bianco, M Dachler, C M d S Cordovil, M Fink, C Gysi, G Hofman, M Koivunen, L Panagiopoulos, D Poulain, C Ramos, H Riley, H Setatou, J N Sorensen, H Titulaer and U Weier 2001. Comparison of fertiliser recommendation systems for cauliflowers in Europe. <i>Acta Horticulturae</i> 563, 39-45.</p> <p>Book example: (letter size 10 pt, regular)</p> <p>Cordovil C M d S 2004. Dynamics of the nitrogen in the recycling of organic residues in agricultural soils. Ministry of Environment. Institute of Environment (ed.). Lisboa, Portugal. 56 p.</p> <p>Website example: (letter size 10 pt, regular)</p> <p>Cordovil C M d S, Duarte E A, Ferreira L 2010. Treatment and use of organic residues in agriculture: Challenges and opportunities towards sustainable management. http://www.ramiran2010.net/sci_board.htm (Feb 2010).</p>
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